



# City of Watsonville

Library 2nd Floor  
Conference Room  
275 Main Street,  
Watsonville, CA

## Meeting Minutes

### Board of Library Trustees

*Chair Victoria M. Bañales*  
*Vice Chair Barbara Corrigan*

*Blanca Baltazar-Sabbah, Trustee*  
*Joyce Parr, Trustee*  
*Providence Medrano Martinez, Trustee*  
*Diane Muñoz, Trustee*  
*Anthony Bernard Tapiz Jr., Trustee*

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Thursday, January 16, 2020  
6:00 P.M.

Library 2<sup>nd</sup> Floor Conference Room  
275 Main Street, Watsonville

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#### 1. ROLL CALL

MEMBERS PRESENT: Baltazar-Sabbah, Bañales, Corrigan, Medrano, Muñoz, Parr and Tapiz.

STAFF MEMBERS PRESENT: Carol, Heitzig, Library Director, Luz Martinez, Administrative Analyst.

#### 2. APPROVAL OF MINUTES

2.1 MINUTES OF NOVEMBER 21, 2019 – Trustee Muñoz motioned to approve minutes, seconded by Trustee Corrigan motioned passed with 4 ayes.

#### 3. ORAL COMMUNICATIONS

##### 3.1 ORAL COMMUNICATIONS FROM THE PUBLIC AND TRUSTEES

Trustee Muñoz announced that the County of Education is going to launch their five-year Strategic plan.

Reyna Grande will be the keynote speaker for Latino Role Model Conference on February 1<sup>st</sup> 9:00 am-1:30 pm at the Cabrillo College.

Trustee Baltazar-Sabbah asked how an agenda item could be add to future agendas. A constituent requested information regarding the library fee schedule specifically the use of a collection agency fee. Trustees can email agenda topics to Library Director two weeks before meeting.

##### 3.2 ORAL COMMUNICATIONS FROM THE LIBRARY DIRECTOR

Library staff have labeled over 75,000 items with the new RFID tag; the new tag will simplify inventory and the checkout/in process.

The Library received a grant to improve WiFi connectivity increasing bandwidth; the project will begin in March.

The Library Director hired Jillian Wilson as the new Adult Librarian, California Agricultural Workers' History Center.

**A. COMMENT FORMS**

No comment forms at this time.

**4. UNFINISHED BUSINESS**

**4.1 LIBRARY STRATEGIC PLAN**

The date for the community strategic planning retreat has changed to Saturday, February 22. The Library has received 650 survey responses.

**5. REPORTS**

**5.1 FRIENDS' OF THE LIBRARY**

The Friends' agreed to sponsor all library programs for the 2020 year (\$27,000).

The Friends' annual meeting will be held on February 29<sup>th</sup> 1:00 pm

**5.2 PROGRAMS**

- No-Sew Pillows
- Film Screening
- Poetry Circle

**ADJOURNMENT**

**6:45 pm**