

# MINUTES REGULAR CITY COUNCIL MEETING



April 14, 2020

City of Watsonville  
Teleconference/Remote

1:00 p.m.

## 1. ROLL CALL

Mayor García, Mayor Pro Tempore Coffman-Gomez and Council Members Estrada, Gonzalez, Hernandez, Hurst, and Parker were present via teleconference through Gotomeetings.

Staff members present via teleconference through Gotomeetings were City Manager Huffaker, City Clerk Vázquez Flores, Public Works & Utilities Director Palmisano, Police Chief Honda, Fire Chief Lopez, Administrative Services Director Czerwin, Airport Director Williams, Community Development Director Merriam, Library Director Heitzig, Information Technology Director Boyes, Parks & Community Services Director Calubaquib, Deputy City Managers Manning and Vides, Assistant Community Development Director Allen, Assistant Police Chief Sims, Enterprise Architect Lamoreaux, Housing Manager Landaverry, Senior Information Technology Analyst Lew, Assistant City Clerk Ortiz, Information Technology Analyst Cortez, and Interpreter Esqueda

## 2. PLEDGE OF ALLEGIANCE

## 3. PRESENTATIONS & ORAL COMMUNICATIONS

### 3.A. ORAL COMMUNICATIONS FROM THE PUBLIC

Steve Trujillo announced that Governor Newsom would begin to allow different sectors of the community to begin working again after shelter in place orders were adjusted. He asked the Council to create protections for agricultural workers since they were not provided with masks or gloves.

5076

Via email - Katherine Molinari, Regeneración, Pájaro Valley Climate Action, wrote about the efforts by essential workers to provide for the community and asked that they be compensated for their work. She also asked Council for swift action to aid in the climate crisis as well as the health care crisis.

### 3.B. ORAL COMMUNICATIONS FROM THE COUNCIL

Mayor Pro Tempore Coffman-Gomez announced Monterey Bay Community Power would reduce charges for electricity by 50% for the months of May and June. She asked the public to participate in Santa Cruz County Regional Transportation Commission's Transit Corridor Alternatives Analysis Survey.

5074

Member Hurst encouraged the public to stay safe during COVID-19 Pandemic and spoke about the need for a health care reform that protected everyone.

Member Hernandez asked the public to shelter in place and comply with social distancing requirements in order to prevent the spread of COVID-19.

Member Gonzalez encouraged the public to stay safe during COVID-19 Pandemic and support local restaurants. He asked the public to visit [pvarts.org](http://pvarts.org) and view *Campesinos*:

*Workers of the Land; Virtual Tour.* He stated Community Action Board was offering a variety of services and encouraged the public to reach out.

Member Parker thanked members of the community and Project Elderly Care for helping those in need. She commended teachers for their efforts in continuing their lessons virtually.

Member Estrada thanked several organizations and members of the community for their efforts to support the community during the COVID-19 Pandemic. He commended teachers for their efforts in continuing their lessons virtually and congratulated school graduates. He asked the public to participate in Regeneración, Pájaro Valley Climate Action's efforts to commit

Mayor García thanked those following shelter in place and social distancing requirements. She spoke about the success the City and County had in preventing spread of COVID-19. She announced the City would continue working on the Climate Action Plan despite COVID-19 challenges.

#### **4. REPORTS TO COUNCIL—No Action Required**

##### **4.A. COVID-19 ESSENTIAL SERVICES UPDATE**

###### **1) Staff Report**

The report was given by City Manager Huffaker.

Dan Brothman, CEO at Halsen Healthcare, gave an update on preparations Watsonville Community Hospital made to combat COVID-19.

###### **2) City Council Clarifying & Technical Questions**

Mr. Brothman answered questions from Member Coffman-Gomez regarding collaboration with Salud para la Gente and the County to combat COVID-19.

In answering Member Hernandez, Mr. Brothman stated Watsonville Community Hospital was well supplied and spoke about COVID-19 testing offered within the County.

Mr. Brothman, in answering Member Gonzalez, spoke about efforts to serve the public and continue providing the various medical services offered.

In answering Mayor García, Mr. Brothman stated Watsonville Community Hospital was ready to offer alternative care facilities.

City Manager Huffaker, in answering Member Hurst, spoke about FEMA reimbursement as a result of COVID-19.

In answering Member Parker, City Manager Huffaker spoke about City events that were canceled due to the shelter in place order.

City Manager Huffaker, in answering Member Estrada, spoke about challenges business faced in applying for the Paycheck Protection Program (PPP).

In answering Member Coffman-Gomez, City Manager Huffaker stated fireworks sales were not considered essential and would not be allowed this year.

City Manager Huffaker, in answering Member Gonzalez, spoke about funding available to residents through the Community Development Block Grant (CDBG).

In answering Mayor García, City Manager Huffaker spoke about adjustments to the budget as a result of cancelled City events and programs. City Manager Huffaker added that COVID-19 restrictions would be relaxed in order to allow certain workforce/activities to resume.

**3) Public Input**

In answering Steve Trujillo, City Manager Huffaker stated community events would not be allowed until COVID-19 restrictions were lifted.

**4.B. FINANCE STATUS REPORT**

**1) Staff Report**

4924

The report was given by Administrative Services Director Czerwin.

**2) City Council Clarifying & Technical Questions**

City Manager Huffaker and Administrative Services Director Czerwin answered questions from Mayor Pro Tempore Coffman-Gomez regarding the hotel development on Lee Road, effects COVID-19 had on Transient Occupancy Tax revenues, delays in projects, continuation of City services for housing developments, continuation of funding for social service providers, effects low revenues would have on projects, and lobbying efforts for direct funding to cities from the Federal Government.

Member Hurst spoke about the importance of planning for a recession and retaining qualified staff.

Administrative Services Director Czerwin answered questions from Member Estrada about the City's financial situation as well as planning for a potential downturn of the economy.

Member Hernandez spoke about financial challenges the City would face as a result of COVID-19 and lack of ability to complete census counts. City Manager Huffaker spoke about potential funding for local government through The Coronavirus Aid, Relief, and Economic Security (CARES) Act.

In answering Member Estrada, City Manager Huffaker stated the deadline for responding to the Census had been extended.

City Manager Huffaker answered questions from Member Gonzalez regarding potential deferral of sales tax Statewide and its effects on municipalities.

Administrative Services Director Czerwin answered questions from Mayor García regarding postponement of planned utility rate increases and planned reporting to Council based on financial challenges.

**3) Public Input (None)**

#### 4.C. PRESENTATION OF 2019 HOUSING ELEMENT ANNUAL REPORT

5016

1) **Staff Report**

The report was given by Housing Manager Landaverry.

2) **City Council Clarifying & Technical Questions**

Community Development Director Merriam and Housing Manager Landaverry answered questions from Mayor Pro tempore Coffman-Gomez regarding the housing project at 547 Airport, the status of the accessory dwelling unit ordinance, and fulfillment of the Regional Housing Need Allocation.

Community Development Director Merriam answered questions from Mayor García regarding transfer of property at 1482 Freedom Boulevard and increase of applications for accessory dwelling units.

In answering Member Estrada and Mayor García, Community Development Director Merriam stated Hillcrest Estates had halted activities and was for sale.

3) **Public Input (None)**

4) **MOTION:** It was moved by Member Gonzalez, seconded by Member Parker and carried by the following vote to accept the 2019 Housing Annual Report:

AYES:	MEMBERS:	Coffman-Gomez, Estrada, Gonzalez, Hernandez, Hurst, Parker, García
NOES:	MEMBERS:	None
ABSENT:	MEMBERS:	None

#### 5. CONSENT AGENDA

**Public Input on any Consent Agenda Item (None)**

Members Hernandez, Estrada and Hurst thanked those who supported and voted in favor of Measure Y.

Member Hurst spoke about costs associated with Item 5.G.

Member Gonzalez spoke in support of Item 5.C.

In answering Mayor García, Public Works & Utilities Director Palmisano stated a mural on Lincoln Street could not be funded by Item 5.C.

Mayor Pro Tempore Coffman-Gomez stated she was awaiting responses from staff on Consent Agenda Items.

**MOTION:** It was moved by Member Hernandez, seconded by Member Estrada and carried by the following vote to approve the Consent Agenda:

AYES: MEMBERS: Coffman-Gomez, Estrada, Gonzalez, Hernandez, Hurst,  
Parker, García  
 NOES: MEMBERS: None  
 ABSENT: MEMBERS: None

- 5.A. MOTION APPROVING MINUTES OF MARCH 9, 10, 20, & 23, 2020
- 5.B. MOTION ACCEPTING WRITTEN REPORTS FROM CITY COUNCIL MEMBERS REGARDING CONFERENCE ATTENDANCE - AS REQUIRED BY AB 1234 -- 2020 YOSEMITE POLICYMAKERS CONFERENCE (MARCH 5-8, 2020, YOSEMITE NATIONAL PARK, CA.) (MAYOR PRO TEMPORE COFFMAN-GOMEZ) 5375
- 5.C. LINCOLN STREET SAFETY IMPROVEMENTS, PROJECT NO. ST-20-03 (ATPSB1L-5031 (032)) & ACCEPTING \$533,000 IN ACTIVE TRANSPORTATION PROGRAM (ATP) GRANT FUNDING 4907
  - 1) RESOLUTION NO. 39-20 (CM): RESOLUTION APPROVING PLANS & SPECIFICATIONS & CALLING FOR BIDS FOR THE LINCOLN STREET SAFETY IMPROVEMENTS (ESTIMATED COST \$575,000: \$433,000 WILL BE FUNDED FROM THE ACTIVE TRANSPORTATION PROGRAM CYCLE 3 GRANT AND \$142,000 IN GAS TAX FUNDS) 4907
  - 2) RESOLUTION NO. 40-20 (CM): RESOLUTION ACCEPTING \$533,000 ACTIVE TRANSPORTATION PROGRAM (ATP) GRANT FROM STATE OF CALIFORNIA, DEPARTMENT OF TRANSPORTATION (CALTRANS) FOR THE LINCOLN STREET SAFETY IMPROVEMENTS; & APPROPRIATING SUCH FUNDS TO THE GRANTS BUDGET 5485
- 5.D. RESOLUTION NO. 41-20 (CM): RESOLUTION APPROVING FIRST AMENDMENT TO CONTRACT WITH CSG CONSULTANTS, INC., FOR BUILDING CONSTRUCTION & FIRE PLAN REVIEW & FIELD INSPECTION SERVICES, IN AN AMOUNT NOT TO EXCEED \$75,000, FOR THE REMAINDER OF FY2019/2020 5816
- 5. E. RESOLUTION NO. 42-20 (CM): RESOLUTION APPROVING CONTRACT AMENDMENT #3 WITH RINCON CONSULTANTS, INC. FOR PRECONSTRUCTION COMPLIANCE AND CONSTRUCTION MONITORING SERVICES FOR THE RAIL TRAIL PROJECT IN AN AMOUNT NOT TO EXCEED \$89,897 5807
- 5.F. RESOLUTION NO. 43-20 (CM): RESOLUTION APPROVING CONTRACT WITH BOWMAN & WILLIAMS FOR DESIGN SERVICES FOR THE LAKE AVENUE UNDERGROUNDING PROJECT, IN AN AMOUNT NOT TO EXCEED \$113,000 & AUTHORIZING BUDGET APPROPRIATION OF \$50,000 FROM UNDERGROUND UTILITY IN-LIEU FEES 5807  
5252
- 5.G. CONTRACT WITH MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT (MRWMD) FOR PROCESSING, DISPOSAL, & RECYLCING SERVICES 4888  
5522

- 4888  
5522
- 1) **RESOLUTION NO. 44-20 (CM):  
RESOLUTION APPROPRIATING \$350,000 IN FY 2019-2020 FROM SOLID WASTE ENTERPRISE FUND TO PAY FOR DISPOSAL OF MUNICIPAL WASTE, FOOD WASTE, RECYCLABLES PROCESSING, & DISPOSAL SERVICES**
- 5522
- 2) **RESOLUTION NO. 45-20 (CM):  
RESOLUTION APPROVING RECYCLING WITH MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT FOR PROCESSING OF THE CITY'S RECYCLABLE MATERIALS, IN AN APPROXIMATE AMOUNT OF \$260,000 PER YEAR BASED ON THE CITY'S ANNUAL RECYCLING TONNAGE & A RATE OF \$47.44 PER TON, FUNDED FROM THE SOLID WASTE ENTERPRISE FUND**
- 5485
- 5.H. **RESOLUTION NO. 46-20 (CM):  
RESOLUTION AUTHORIZING SUBMITTAL OF APPLICATION FOR FUNDING OF \$894,476.80 FROM THE URBAN & COMMUNITY FORESTRY GRANT PROGRAM OF CALIFORNIA DEPARTMENT OF FORESTRY & FIRE PROTECTION AS PROVIDED THROUGH THE GREENHOUSE GAS REDUCTION FUND FOR THE WATSONVILLE COMMUNITY FOREST GRANT PROJECT**
- 4848
- 5.I. **RESOLUTION NO. 47-20 (CM):  
RESOLUTION ADOPTING OCTOBER 2019 PÁJARO RIVER WATERSHED INTEGRATED REGIONAL WATER MANAGEMENT (IRWM) PLAN**
- 5560  
5794
- 5.J. **RESOLUTION NO. 48-20 (CM):  
RESOLUTION CONFIRMING AND APPROVING THE CANVASS OF RETURNS AND RESULT OF SPECIAL MUNICIPAL ELECTION HELD ON MARCH 3, 2020, ON WHETHER TO RENEW EXISTING ONE-HALF OF ONE PERCENT SALES TAX FOR PUBLIC SAFETY BY AMENDING ARTICLE 11 (TRANSACTIONS AND USE TAX: PUBLIC SAFETY SALES TAX MEASURE) OF CHAPTER 6 (TAXATION) OF TITLE 3 (FINANCE) OF THE WATSONVILLE MUNICIPAL CODE**
6. **ITEMS REMOVED FROM CONSENT AGENDA (None)**
7. **PUBLIC HEARINGS, ORDINANCES, & APPEALS**
- 5056
- 7.A. **CONSIDERATION OF ORDINANCE INTRODUCTION REPLACING TITLE 3 CHAPTER 5 OF THE WATSONVILLE MUNICIPAL CODE ENTITLED PURCHASING PROCEDURE**
    - 1) **Staff Report**  
The report was given by Administrative Services Director Czerwin.
    - 2) **City Council Clarifying & Technical Questions**  
In answering Member Hurst, Administrative Services Director Czerwin explained the process for making purchases and reasons for recommending a lower amount for need of a purchase order.
    - 3) **Public Hearing**  
Mayor García opened the public hearing.  
  
After checking if anyone in the teleconference wanted to speak, Mayor García closed the public hearing.

- 4) **MOTION:** It was moved by Member Hurst, seconded by Member Gonzalez and carried by the following vote to introduce the following ordinance:

**ORDINANCE INTRODUCTION REPEALING EXISTING CHAPTER 5 (PURCHASING PROCEDURES) OF TITLE 3 (FINANCE) IN ITS ENTIRETY & ADDING A NEW CHAPTER 5 ENTITLED (PURCHASING PROCEDURES) OF TITLE 3 (FINANCE) OF WATSONVILLE MUNICIPAL CODE**

5056

AYES: MEMBERS: Coffman-Gomez, Estrada, Gonzalez, Hernandez, Hurst, Parker, García  
NOES: MEMBERS: None  
ABSENT: MEMBERS: None

- 5) **City Council Deliberation on Motion (None)**

8. **NEW BUSINESS**

8.A. **CONSIDERATION OF COMPREHENSIVE ANNUAL FINANCIAL REPORT & MEASURE G & AIRPORT AUDIT REPORTS FOR FISCAL YEAR ENDED 2018/19, IMPACT FEES REPORT FOR FISCAL YEAR ENDED 2018/19, & RESOLUTIONS ADOPTING DEPOSIT INTO THE EMERGENCY RESERVE & ADVANCE PAYABLES SCHEDULE**

4924

1) **Staff Report**

The report was given by Administrative Services Director Czerwin.

2) **City Council Clarifying & Technical Questions**

In answering Mayor Pro Tempore Coffman-Gomez, Administrative Services Director Czerwin spoke about required reserves for Measure Y and reasons for not refinancing inter-fund loans.

Member Hurst asked Administrative Services Director Czerwin to give historical background to reasons the Airport had a negative balance.

In answering Member Gonzalez, Administrative Services Director Czerwin spoke about increases to cannabis tax revenues.

In answering Mayor García, Administrative Services Director Czerwin spoke about reserves and capital needs at the Watsonville Municipal Airport.

3) **Public Input (None)**

- 4) **MOTION:** It was moved by Member Hernandez, seconded by Member Parker and carried by the following vote to approve the items 8.A.4.a) through 8.A.4.f):

AYES: MEMBERS: Coffman-Gomez, Estrada, Gonzalez, Hernandez, Hurst, Parker, García  
NOES: MEMBERS: None  
ABSENT: MEMBERS: None

a) **MOTION ACCEPTING CITY'S COMPREHENSIVE FINANCIAL REPORT (CAFR) FOR FY 2018-19**

4924  
5794

b) MOTION ACCEPTING ANNUAL MEASURE G AUDIT REPORT FOR FY 2018-19

4924

c) MOTION ACCEPTING AIRPORT AUDIT REPORT FOR FY 2018-19

d) MOTION ACCEPTING THE IMPACT FEE REPORT FOR FY 2018-19

4924

e) RESOLUTION NO. 49-20 (CM):  
RESOLUTION COMMITTING \$1,250,000 OF AVAILABLE GENERAL FUND BALANCE TO EMERGENCY RESERVE

4924

f) RESOLUTION NO 50-20 (CM):  
RESOLUTION APPROVING ADVANCE PAYABLES (LONG TERM INTERFUND LOANS) IDENTIFIED IN AUDITED FINANCIAL STATEMENTS IN ACCORDANCE WITH CITY'S INTERFUND LOAN & TRANSFER POLICY

5) City Council Deliberation on Motion (None)

**10. REQUESTS & SCHEDULING FUTURE AGENDA ITEMS**

Member Hernandez asked the City to review Monterey County's Farm Worker Advisory Committee and implement protections for farm workers.

Mayor García asked for a resolution requesting that PG&E become a publicly owned enterprise.

**11. ADJOURNMENT**

The meeting adjourned at 4:07 p.m.

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Rebecca J. García, Mayor

ATTEST:

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Beatriz Vázquez Flores, City Clerk