



Social Services/Community Services

Annual Report

**Fiscal Year
2017 - 2019**

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INSTRUCTIONS

Please complete the Annual Report for the City of Watsonville Social Service Grant.

Annual Report:

Should be completed at the end of each year of the funding cycle and it should include information about your program for the entire year of program/services.

Annual report due by August 1st, 2018 by 5:00pm

Please submit the report to:
social.services@cityofwatsonville.org

City of Watsonville Funding Cycle:	Date Submitted:
2017 – 2019	
Project Title:	Recipient Contact:
Grant Recipient:	Phone Number:
Grant Agreement Number:	Email:

Funding Source:
(Select all that apply)

Social Service Grant

Measure M

Grant Award Amount Per Year (A)	Amount Received to Date (B)	Remaining Grant Balance (A-B)	Committed Match/In-Kind Funds	Committed Match/In-Kind Funds Utilized to Date

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Project Approach

Reporting Period: **January 1st 2018 – June 30th 2018**

1. What were you able to accomplish during this first year of your funding cycle? How did you serve Watsonville residents? **(200 Word Limit)**

2. Total number of residents served during the year:

3. Briefly summarize activities and tasks performed during the entire grant period. Include the significant results, accomplishments and conclusions. **(150 Word Limit)**

4. Describe the significant contributions and role of project partners in the project. **(150 Word Limit)**

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Reporting Period: **January 1st 2018 – June 30th 2018**

5. In your application, you stated how you were going to track and document the impact of your program on the population served. Provide a comparison of actual accomplishments with the goals established for the reporting year. **(150 Word Limit)**

6. Please explain your efforts ensuring that Watsonville's diverse community was being served. **(150 Word Limit)**

7. Highlight the major outcomes of the project in quantifiable terms. **(150 Word Limit)**

8. Describe how this funding has benefited your agency/population served. **(150 Word Limit)**

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Lessons Learned

9. If project goals were not achieved, identify the lessons learned. How would you ensure that these issues will be addressed for next year? **(150 Word Limit)**